

Bid Summary Sheet

Project Name:	Access Control System Update
AIP Project Number:	FAA AIP 3-04-0053-OXX-2024
Contact Information:	Yuma County Airport Authority, Inc. 2191 E. 32nd Street Yuma, AZ 85365 Ph (928)726-5882
YCAA Project Contract:	Eric Weick (928) 726-5882 Chief Technology Officer
YCAA Financial Contact:	Gerald L. Hinkle, Jr., CPA (928) 726-5882 Chief Financial Officer
Construction Administration Consultant:	Chris Hacker (480) 847-3213 Kimley-Horn
BID INFORMATION	
Bid Advertisement Dates:	April 24, 25 and 26 of 2024
Pre-Bid Meeting Date & Time:	May 3, 2024
Pre-Bid Meeting Location:	Airport Conference Room, 2nd Floor Yuma International Airport Passenger Terminal 2191 E. 32nd Street, Yuma, Arizona
Bid Opening Date & Time:	May 22, 2024 3PM Arizona Time
Bid Opening Location:	Airport Conference Room, 2nd Floor Yuma International Airport Passenger Terminal 2191 E. 32nd Street, Yuma, Arizona
Bids Must be Held Open for:	90 Calendar Days
Time of Commencement & Completion:	Contractor must begin work within 10 calendar days of the date established by the Notice to Proceed and shall complete the work within 365 days
Liquidated Damages:	\$500.00 Per calendar day of delay

Required Documents for Bid Proposal

A bid submittal must include the following documents:

- Signed Bid Form
- Bid Tabulation Form
- Signed Acknowledgement of all Addenda
- List of Sub-Contractors
- Bid Bond
- Certificate of Vote
- Non-Segregated Facilities Certification
- Buy American Certificate
- Certificate of Acceptance of Safety and Security Plan
- Disclosure of Lobbying Activities
- Certificate of Non-Collusion in Bidding for the Contract

BID FORM

To the YUMA COUNTY AIRPORT AUTHORITY:
(Hereinafter called "Owner")

The undersigned bidder, having examined the plans, specifications and other proposed Contract Documents, the extent, character and location of the proposed work, the nature and type of the demolition to be done, the condition and arrangement of existing structures affecting or affected by the proposed work, and being cognizant of the location and condition of existing access to the sites of the work, the phasing requirements intended to ensure continued operations during construction hereby proposes to furnish all materials, tools, labor and equipment for the completion of the design, and construction of the improvements listed below and all specified work appurtenant thereto in connection with this project in accordance with plans, specifications and other contract documents on file at the Office of the Airport Director at Yuma International Airport, for the Guaranteed Maximum Price prices quoted on the bid sheet(s) included herein:

Project: Access Control Updates
Location: Yuma International Airport, AZ
Project Number: FAA AIP 3-04-0053-048-2024

	<u>Bid Amount</u>	<u>Bid Amount in Words</u>
Total Bid Amount	_____	_____

No bid may be withdrawn for a period of ninety (90) days after bid opening.

_____	_____
Company	Street Address
_____	_____
Signature	City State Zip
_____	_____
Printed Name	Phone Number
_____	_____
Title	AZ Contractor's Classification & License No.

Federal Tax ID No.	

RECEIPT OF ADDENDUM

Project: Access Control Updates
Location: Yuma International Airport, AZ
Project Number: FAA AIP 3-04-0053-048-2024

Bidder shall signify receipt of all addenda here (if any).

<u>Addendum Number 1 (if required)</u>	_____
	Signature
<u>Addendum Number 2 (if required)</u>	_____
	Signature
<u>Addendum Number 3 (if required)</u>	_____
	Signature

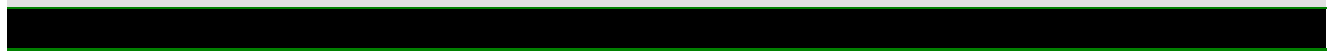
LIST OF SUBCONTRACTORS

If awarded a contract for this project, the undersigned will employ the following subcontractors:

Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N



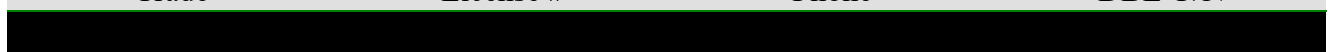
Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N



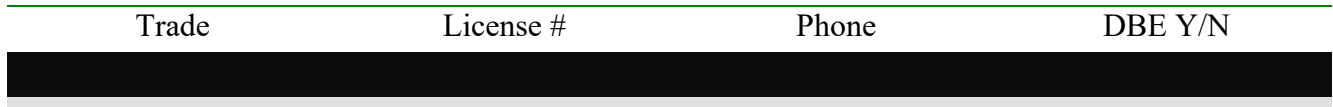
Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N



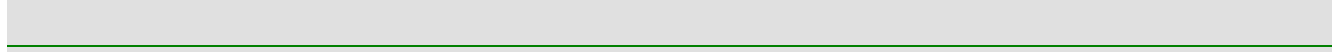
Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N



Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N



Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N



Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N



Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N

Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N

Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N

Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N

Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N

Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N

Business Name	Address	City State Zip	
Trade	License #	Phone	DBE Y/N

BID BOND EXPLANATION

FORM INCLUDED

1. Each bidder must complete the Bid Bond Form and return it with the Bid Form.
2. The Owner has elected to use the following form as the Bid Bond Form for this project. The bidder may use the enclosed form or submit an Arizona Statutory Bid Bond supplied by the bonding company as a substitute form for the attached. (These are the only Bid Bond forms that will be accepted. Any bidder submitting a bond form other than the ones indicated shall be considered non-responsive to the bid.)
3. As required by A.R.S. §34-201, each bid must be accompanied by a certified check, cashier's check, or surety bond payable to the Yuma County Airport Authority, Inc., for at least ten percent of the total bid price as a guarantee that the bidder will provide the required bonds and certificates, and return the signed contract to perform the Work in accordance with the Plans and Specifications, Drawings, Contract Documents, and Project Manual, within 10 days after the Notice of Award. The surety bond must be issued by a company authorized to transact surety business in the State of Arizona.
4. Bidder is advised to review this document and comply with defined requirements when submitting a bid.

ARIZONA STATUTORY BID BOND

PURSUANT TO TITLES 28, 34 AND 41, ARIZONA REVISED STATUTES

(Penalty of this bond must not be less than 10% of the bid amount including both Bid Alternates)

KNOW ALL MEN BY THESE PRESENTS:

That, _____ (hereinafter "Principal"), as Principal, and _____ (hereinafter "Surety"), a corporation organized and existing under the laws of the State of _____, with its principal offices in the City of _____, holding a certificate of authority to transact surety business in Arizona issued by the Director of the Department of Insurance pursuant to Title 20, Chapter 2, Article 1, as Surety, are held and firmly bound unto the Yuma County Airport Authority, Inc., (hereinafter "Obligee"), as Obligee, in the amount of Ten Percent (10%) of the amount of the bid of Principal, submitted by Principal to the Obligee for the work described below, for the payment of which sum, the Principal and Surety bind themselves, and their heirs administrators, executors, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Airport Access Control System Update;

Now, therefore, if the Obligee accepts the proposal of the Principal and the Principal enters into a contract with the Obligee in accordance with the terms of the proposal and gives the bonds and certificates of Insurance as specified in the standard specifications with good and sufficient surety for the faithful performance of the contract and for the prompt payment of labor and materials furnished in the prosecution of the contract, or in the event of the failure of the Principal to enter into the contract and give the bonds and certificates of Insurance, if the Principal pays to the Obligee the difference not to exceed the penalty of the bond between the amount specified in the proposal and such larger amount for which the Obligee may in good faith contract with another party to perform the work covered by the proposal then this obligation is void. Otherwise it remains in full force and effect provided, however, that this bond is executed pursuant to the provisions of Section 34-201, Arizona Revised Statutes, and all liabilities on this bond shall be determined in accordance with the provisions of the section to the extent as if it were copied at length herein.

Witness our hands this _____ day of _____ 20__.

PRINCIPAL SEAL SURETY SEAL

By: By:

Title Agency of Record

Agency Address

CERTIFICATE OF VOTE

Project: Access Control Updates
Location: Yuma International Airport, AZ
Project Number: FAA AIP 3-04-0053-048-2024

(to be filed if Contractor is a corporation)

I, _____, hereby certify that I am the duly qualified and acting Secretary of _____ and I further certify that a meeting of the _____
(Name of Corporation)

Directors of said Company, duly called and held on _____, at which all Directors were _____
(Date of Meeting)

present and voting, the following vote was unanimously passed:

VOTED: To authorize and empower _____ to execute _____
(Name of Person authorized to sign Documents)

Forms of General Bid, Contracts or Bonds on behalf of the Corporation. I further certify that the above vote is still in effect and has not been changed or modified in any respect.

(Secretary of Corporation)

Attest: (Notary Public)

Printed Name

My Commission Expires: (Date)

If Bidder is a Partnership/Joint Venture, list names & addresses of partners. If the Bidder is a corporation or limited liability company, list name and titles of all officers of the corporation or limited liability company.

Partner/Officer Name	Address/Title
Partner/Officer Name	Address/Title
Partner/Officer Name	Address/Title
Partner/Officer Name	Address/Title

NON-SEGREGATED FACILITIES CERTIFICATION

Project:	Access Control Updates
Location:	Yuma International Airport, AZ
Project Number:	FAA AIP 3-04-0053-048-2024

The contractor named below certifies that she or he does not maintain or provide, for his employees, any segregated facilities at any of his establishments and that she or he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The federally-assisted construction contractor certifies that she or he will not maintain or provide, for his employees, segregated facilities at any of his establishments and that she or he will not permit his employees to perform their services at any location under his control where segregated facilities are maintained. The federally-assisted construction contractor agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this contract.

As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms, and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directives or are, in fact, segregated on the basis of race, color, religion, or national origin because of habit, local custom, or any other reason. The federally-assisted construction contractor agrees that (except where she or he has obtained identical certifications from proposed subcontractors for specific time periods) she or he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause and that she or he will retain such certifications in his files.

Company

Signature

Print Name

Date

CERTIFICATE OF BUY AMERICAN COMPLIANCE FOR MANUFACTURED PRODUCTS

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one on the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (not both) by inserting a checkmark (✓) or the letter “X”.

- Bidder or offeror hereby certifies that it will comply with 49 USC § 50101 by:
- a) Only installing steel and manufactured products produced in the United States, or;
 - b) Installing manufactured products for which the FAA has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing, or;
 - c) Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
 2. To faithfully comply with providing US domestic product
 3. To furnish US domestic product for any waiver request that the FAA rejects
 4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:
1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
 2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may result in rejection of the proposal.
 3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.
 4. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

Required Documentation

Type 3 Waiver - The cost of the item components and subcomponents produced in the United States is more that 60% of the cost of all components and subcomponents of the “item”. The required documentation for a type 3 waiver is:

- a) Listing of all product components and subcomponents that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy

American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety).

- b) Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly at place of manufacture.
- c) Percentage of non-domestic component and subcomponent cost as compared to total "item" component and subcomponent costs, excluding labor costs associated with final assembly at place of manufacture.

Type 4 Waiver – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 of waiver is:

- a) Detailed cost information for total project using US domestic product
- b) Detailed cost information for total project using non-domestic product

False Statements: Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

Date

Signature

Company Name

Title

**CERTIFICATE OF ACCEPTANCE OF CONSTRUCTION AND PHASING PLAN
(CSPP) AND AIRPORT SECURITY PLAN**

Project:	Access Control Updates
Location:	Yuma International Airport, AZ
Project Number:	FAA AIP 3-04-0053-048-2024

The undersigned certifies acceptance of the Airport provided Construction Safety and Phasing Plan (CSPP) and Airport Security Plan for this project and that all associated costs with the implementation of the plans are included in the bid price, and understands that the CSPP and Security plans may be augmented as required by its individual corporate policies and that any additions to the CSPP and Security plan must be approved by the Owner prior to implementation, and understands that using the CSPP and Security Plan does not relieve the Contractor in any way from the ultimate responsibility of maintaining a safe and secure work site that is compliant with all local, state and federal safety regulations.

Company

Signature

Print Name

Date

**CERTIFICATE OF ACCEPTANCE OF CONSTRUCTION AND PHASING PLAN
(CSPP) AND AIRPORT SECURITY PLAN**

Project: Access Control Updates
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Company

Signature

Print Name

Date

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure)

1. Type of Federal Action: a. contract <u>B</u> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	2. Status of Federal Action: a. bid/offer/application b. initial award <u>B</u> b. initial award c. post-award	3. Report Type: <u>A</u> a. initial filing b. material change For material change only: Year/quarter _____ Date of last report _____
4. Name and Address of Reporting Entity: _____ Prime _____ Subawardee Tier _____, if Known: Yuma County Airport Authority 2191 E 32 nd Street, Suite 218 Yuma, Arizona 85365		5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:
6. Federal Department/Agency: Federal Aviation Administration	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
7. Federal Action Number, if known: AIP Project Number	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only	Authorized for Local Reproduction Standard	

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).

11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

CERTIFICATE OF NON-COLLUSION

Project: Access Control Updates
Location: Yuma International Airport, AZ
Project Number: FAA AIP 3-04-0053-048-2024

The bidder hereby certifies under penalties of perjury (a) that this bid is genuine and is not made in the interest of, or on behalf of, any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; (b) that he/she has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid; (c) that he/she has not solicited or induced any person, firm or corporation to refrain from bidding; and (d) that he/she has not sought by collusion or otherwise to obtain for himself/herself any advantage over any other bidder or over the **Yuma County Airport Authority**.

Company

Signature

Print Name

Date

END OF DOCUMENTS REQUIRED IN BID SUBMITTAL